

From: UCSF-VPAA <UCSF-VPAA@ucsf.edu>

Sent: Tuesday, February 12, 2019 8:45 AM

To: CLIN-ADJ@LISTSRV.UCSF.EDU; senate@listsrv.ucsf.edu

Subject: UPDATE: new online portal for tracking outside professional activities ("OATS")

SUMMARY:

- This spring UCSF will implement a new on-line portal for tracking outside professional activities ("OATS" – Outside Activity Tracking System)
- User training sessions will take place March 19 (Parnassus) and March 20 (Mission Bay)

Dear Colleagues:

As mentioned in EVCP Lowenstein's email dated 10/22/18 (click [here](#)), compliance with the conflict of commitment policies is imperative as faculty and academic institutions face heightened scrutiny of their activities by a number of regulatory agencies as well as the public. I am pleased to provide an update on the new online portal for tracking outside professional activities ("OATS" – Outside Activity Tracking System) which will be available at UCSF this spring.

OATS provides a user-friendly solution for faculty and administrators to comply with the University of California Conflict of Commitment policies (APM 671 and APM 025). Already in use at the David Geffen School of Medicine at UCLA, the OATS system has been expanded and enhanced to meet the needs of the eight UC partner campuses. A required outcome for OATS is to provide faculty with an embedded educational component to facilitate their understanding of the policies as well their role and responsibilities.

We are on schedule to implement OATS at UCSF this spring. As part of the pre-implementation process, our IT partners from UCLA will be on campus to provide user training on the system in conjunction with brief policy overviews provided by UCSF administrators. Training sessions will take place at Parnassus (March 19) and Mission Bay (March 20) and the sessions will be customized by user roles: faculty, reviewers (e.g., department managers) and approvers (e.g., Department Chairs, Deans). You will soon be receiving more detailed information about these training sessions with the opportunity to RSVP to attend in person or by webinar. In addition to the training sessions on March 19-20, there will be a variety of resources available for users, including user guides and training videos, on the [OATS website](#).

I will provide periodic updates on the implementation of OATS as we approach our "go-live" date. If you have any questions regarding the system, please contact the UCSF OATS project team at renee.lee@ucsf.edu.

Best regards,

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